

Documentation Requirements

Face-to-Face Evaluation Requirements

- 1.** There must be an in-person visit with a physician specifically addressing the patient's mobility needs.
 - a.** Documentation of evaluation must be signed and dated by the physician within the chart note.
 - b.** Qualifying diagnoses must be listed on the face-to-face chart note.
- 2.** There must be a history and physical examination by the physician or other medical professional (see below) focusing on an assessment of the patient's mobility limitation and needs. The results of this evaluation must be recorded in the patient's medical record.
- 3.** A prescription must be written AFTER the in-person visit has occurred and the medical evaluation is completed. This prescription has seven (7) required elements (see below).
- 4.** The prescription and medical records documenting the in-person visit and evaluation must be sent to the equipment supplier within 45 days after the completion of the evaluation.

Seven Element Order

- 1.** Beneficiary's name
- 2.** Description of the item that is ordered. This may be general - e.g., "power operated vehicle," "power wheelchair," or "power mobility device" - or may be more specific.
- 3.** Date of completion of the face-to-face examination
- 4.** Pertinent diagnoses/conditions that relate to the need for the POV or power wheelchair
- 5.** Length of need
- 6.** Physician's signature
- 7.** The date the prescription was written